

By: Chief Executive
To: Kent and Medway Fire and Rescue Authority – 16 October
2013
Subject: MEMBER TRAINING PROGRAMME 2013/14
Classification: Unrestricted

FOR DECISION

SUMMARY

This report sets out the proposed Member Training Programme for 2013/14.

RECOMMENDATION

Members are requested to:

1. Approve the proposed Member Training Programme for 2013/14 as set out in **Appendix 1**.

LEAD/CONTACT OFFICER: Assistant Director, Operational Policy and Resilience – Paul Flaherty

TELEPHONE NUMBER: 01622 692121 x8202

EMAIL: paul.flaherty@kent.fire-uk.org

BACKGROUND PAPERS: None

COMMENTS

Background

1. At its meeting on 18 December 2012 (Minute 34), the Authority approved dates for Member Training events during 2013/14 as part of the Calendar of Meetings. This report now provides Members with details of the topics proposed for each of the Member Training events.

Member Training

2. Because this is the first year of the Authority's political cycle, the Member Training programme proposed for 2013/14 has a significant induction element in order to assist Members (and particularly new Members of the Authority) to function fully in their roles, both as Members of the Authority and of individual Committees, as quickly as possible. In the remaining years of the Authority's political cycle, the emphasis of Member Training will gradually change so that it will be more about briefing Members on new developments as they arise.
3. The proposed Member Training Programme for 2013/14 is attached at **Appendix 1**.

IMPACT ASSESSMENT

4. In order to undertake their responsibilities for running the Authority, Members need to be fully trained in all aspects of its work and the Member Training Programme aims to achieve that. All costs associated with the Member Training events are contained within existing budgetary provision.

RECOMMENDATION

5. Members are requested to:
 - 5.1 Approve the proposed Member Training Programme for 2013/14 as set out in **Appendix 1**.