

**Member Training Programme**

<b><u>2013</u></b>			
<b>Date</b>	<b>Time</b>	<b>Meeting/Training</b>	<b>Description</b>
<b>Wednesday 16 October</b>  <b>KMFRA</b>	10.30	KMFRA Meeting	_____
	13.00	Members' Briefing – Risk Modelling	To provide Members with an overview of how the Authority models risks, covering demand, risk and isolation. This will provide some insight in advance of the Safety Plan 2014 going to the Planning and Performance Committee on 5 November.
<b>Tuesday 5 November</b>  <b>PLANNING &amp; PERFORMANCE</b>	9.30	Members' Briefing – Planning Processes	This shows Members how the Authority develops its plans and how the Safety Plan, Medium Term Financial Plan, Corporate Plan and performance indicators link together.
	10.30	Planning & Performance Committee	_____
	13.00	Members' Briefing – Business Continuity	To inform Members about the Authority's Business Continuity Plans, the role of operational planning and links with Kent Resilience Forum.
<b>Tuesday 12 November</b>	14.00	Members' visit to the Police & Fire Control Centre	To enable Members to see the operation of the Control Centre.

<b>Tuesday 19 November</b>  <b>GENERAL PURPOSES</b>	9.30	Members' Briefing – Treasury Management	The Authority's Independent Advisor on Treasury Management will brief Members on the Treasury Management function prior to consideration of the draft Treasury Management Strategy by the Committee.
	10.30	General Purposes Committee	_____
<b>Thursday 19 December</b>  <b>KMFRA</b>	10.00	SE Coast Ambulance Service NHS Trust	Members will be briefed by Paul Sutton, Chief Executive of the South East Coast Ambulance Service, on SECamb's current operating environment.
	11.00	KMFRA Meeting	-----
<b><u>2014</u></b>			
<b>Tuesday 11 February</b>  <b>KMFRA</b>	10.30	KMFRA Meeting	No Training scheduled.
<b>Thursday 27 February</b>	10.30	Members' Briefing – Operational Assessment	Provisional date and time for briefing those Members involved in Ops A.
<b>Wednesday 16 April</b>  <b>GENERAL PURPOSES</b>	9.30	Members' Briefing – Role of Internal Audit	Members will be briefed by the Internal Auditors prior to consideration of the Internal Audit Programme for 2014/15 by the Committee.
	10.30	General Purposes Committee	_____
	13.00	Members' Briefing – Guide to Statement of Accounts	This session will be led by the CIPFA trainer who will run through the key financial statements in advance of this item being considered at the June GP Committee meeting.

<b>Wednesday 7 May</b>	10.30	Planning & Performance Committee	_____
<b>PLANNING &amp; PERFORMANCE</b>	13.00	Members' Briefing – Community Safety	This session is designed to outline for Members all the various CS activities with which the Authority is involved.
<b>Wednesday 17 June</b>	10.30	Annual KMFRA meeting	_____
<b>KMFRA</b>	13.00	Members' Visit to a Strategic Risk/Exercise	As an 'end of season' event this will be designed to showcase training and equipment during an exercise.
<b>June</b>	9.30	Members' Briefing – Role of External Auditors	Grant Thornton will outline their role and responsibilities as the Authority's External Auditor prior to the Committee's consideration of the EA's Assurance Statement and commentary on the audited accounts.
<b>GENERAL PURPOSES</b>	10.30	General Purposes Committee	_____
<b>July</b>	10.30	Planning and Performance	_____
<b>PLANNING &amp; PERFORMANCE</b>	13.00	Live Fire Training Demonstration	Members will be given a demonstration of the live-fire training facilities and programme for firefighters.

Strategic Risk Visits / Exercises	Date and Time	Venue	Purpose of visit
Channel Tunnel	TBA	Channel Tunnel, Folkestone	Familiarisation and overview of strategic issues and plans.
Dungeness Power Station	TBA	Dungeness	
Isle of Grain LNG Terminal	TBA	Isle of Grain	
Canterbury Cathedral	TBA	Canterbury	
Manston International Airport	TBA	Manston	
International Marine Exercise – MIRG EU Project	July 14	Isle of Thanet	International maritime exercise
Strategic Service Exercise	TBC	TBC	