

KENT AND MEDWAY FIRE AND RESCUE AUTHORITY
PLANNING AND PERFORMANCE COMMITTEE

MINUTES of a meeting of the Planning and Performance Committee held at Kent Fire and Rescue Service Headquarters, The Godlands, Tovil, Maidstone on Thursday 15 November 2012.

PRESENT:- Mr K A Ferrin MBE (Chairman), Mr H J Craske (Vice-Chairman), Mr R E Brookbank, Mr R B Burgess, Mr A R Chell, Mr L Christie, Mr B R Cope, Mr D S Daley, Mr A V H Gulvin, Mr M J Harrison, Mr V B Hewett and Mr P J Homewood.

APOLOGIES:- Mr M J Northey and Mr R J Parry.

OFFICERS:- The Director, Operational Policy and Resilience, Mr S Demetriou; the Director, Service Delivery, Mr S Griffiths; the Assistant Director, Finance, Mrs A Kilpatrick; the Assistant Director, Operational Policy and Resilience, Mr P Flaherty; the Assistant Director, Service Delivery, Mr S Bone-Knell; the Head of Policy and Performance, Mr J Finch; the Policy Manager, Planning and Performance, Mr R Stanford-Beale; the Corporate Facilities and Environmental Manager, Mr P Austen; the Ways of Working Officer, SM C Caswell; and the Clerk to the Authority, Mr S C Ballard.

UNRESTRICTED ITEMS

15. Membership

(Item A1)

Members noted that Mr D S Daley had been appointed to serve on the Committee in place of the late Mr M B Robertson.

16. Minutes

(Item A3)

RESOLVED that the Minutes of the meeting of the Committee held on 5 July 2012 be approved and signed by the Chairman as a correct record.

17. Operational Assessment

(Item B1 - Report by Director, Operational Policy and Resilience)

- (1) The Committee considered a report on the forthcoming Operational Assessment process being run by the Local Government Association, and considered a proposal for the Authority to participate.
- (2) RESOLVED that the proposed approach and timetable for the Authority's participation in the Operational Assessment process, as set out in the report, be approved.

18. Protocol on Government Intervention Action on Fire and Rescue Authorities in England - Consultation

(Item B2 - Report by Director, Operational Policy and Resilience)

- (1) Members considered a draft response to a recent Government consultation document on the protocol it planned to adopt for intervention in fire and rescue authorities under the provisions in the Fire and Rescue Services Act 2004.
- (2) RESOLVED that the draft response to the Government's consultation on the Protocol on Government Intervention Action on Fire and Rescue Authorities in England, as attached as Appendix 1 to the report, be approved.

19. Emergency Planning and Contingencies Policy

(Item B3 - Report by Director, Operational Policy and Resilience)

- (1) The Committee considered proposals for a revision of the Authority's Emergency Planning and Contingencies Policy which defined, at strategic level, how the Authority fulfilled its duties under the Civil Contingencies Act 2004.
- (2) RESOLVED that the revised Emergency Planning and Contingencies Policy, as attached as Appendix 1 to the report, be approved.

20. Olympic and Paralympic Games Review

(Item C1 - Report by Director, Operational Policy and Resilience)

- (1) The Committee received a report reviewing the extensive preparations and arrangements put in place by the Authority and its partner agencies before and during the Games, and summarising the key improvement and legacy issues identified from the subsequent internal debrief.
- (2) RESOLVED that the contents of the report be noted.

21. Service Delivery Performance Indicators

(Item C2 - Report by Head of Policy and Performance)

- (1) The Committee received a report setting out how the Authority had performed against all the strategic service delivery indicators during April to October 2012.
- (2) RESOLVED that the contents of the report be noted.

22. Service Delivery Branch Update

(Item C3 - Report by Director, Service Delivery)

- (1) The Committee received an update on the work of the Service Delivery Branch, including progress with the new Automatic Fire Alarm policy, delegation to the Authority of responsibility for the certification of sports grounds, and development of the Business Education Team; involvement in a recent Government review looking at 'Improving Fire Safety Enforcement' and in the Prime Minister's Challenge on Dementia; and details of recent incidents of interest.
- (2) RESOLVED that the contents of the report be noted.

23. Operational Policy and Resilience Branch Update

(Item C4 - Report by Director, Operational Policy and Resilience)

- (1) The Committee received an update on the work of the Operational Policy and Resilience Branch, including progress on the Operational Capability Review, the Regional Ways of Working project, the National Incident Liaison Officer (NILO) programme and the EU Marine project; and latest developments in UK marine response arrangements.
- (2) RESOLVED that the contents of the report be noted.

24. Station Development Update

(Item C5 - Report by Director, Service Delivery)

- (1) Members were informed of the latest developments on the station development programme and the disposal of redundant sites.
- (2) The Director, Service Delivery, reported orally that, since the agenda for the meeting had been published, planning permission for the new fire station at Ash-cum-Ridley had been granted, and Thanet District Council had agreed to

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the disposal of the Ramsgate swimming pool site, thus allowing the Authority to start negotiations for the purchase of the site for the new Ramsgate Fire Station.

- (3) RESOLVED that the contents of the report and the oral update be noted.

25. Environmental Update

(Item C6 - Report by Director, Operational Policy and Resilience)

- (1) The Committee received a report and presentation on progress with the Smart Meter project; the Carbon Management Plan; and work with partner agencies on environmental protection.
- (2) RESOLVED that the contents of the report be noted.