Fire Authority content

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| [**Introductory content for** page regarding the Fire Authority:] | Nicole – I’ve pasted the actual text into the table as follows:About the AuthorityAs the local authority running the Kent Fire and Rescue Service, the Kent and Medway Fire and Rescue Authority (KMFRA) is responsible for the provision of fire and rescue services throughout the Kent County Council and Medway Council areas. The Authority is made up of 25 elected councillors appointed by Kent County Council (21) and Medway Council (4) as well as the Kent Police and Crime Commissioner.The Authority normally meets three times a year. The Authority meetings are normally held at KFRS Headquarters at The Godlands, Tovil, Maidstone and are open to the public.Officers to the AuthorityQueries relating to the work of the Kent Fire and Rescue Service should be addressed to the Chief Executive but for any queries relating to meetings of the Authority or its Committees please contact the Clerk in the first instance. Marie CurryClerk to the AuthorityTel: 01622 692121 Email: marie.curry@kent.fire-uk.orgAlison KilpatrickTreasurerTel: 01622 692121Email: alison.kilpatrick@kent.fire-uk.org Bhupinder GillMonitoring OfficerTel: 01634 332268Email: bhupinder.gill@medway.gov.uk |
| **title** | **Link to current content**  | **where it could go on new site** | **comments**  |
| Governance | https://www.kent.fire-uk.org/about-us/fire-authority/governance/ | Hello Nicole, under Governance on the current site there are a series of pages which Marie says we are required to have. I’ve included links to them below with some observations – most of the pages have little if any text – they just provide a stepping stone to the documents (usually pdfs) so I wonder if we could expand the ‘Fire Authority’ page under ‘Who we are’ on the new site and perhaps include a series of accordions, boxes, links or something that points people to the information available? While I understand these will sit in the publications section (once Lewis has converted them) we need to somehow highlight they are there for people. I can see we have a ‘Governance’ section under publications so presumably they can all go into there and be ‘pulled through’ onto other pages.  |
|  | https://www.kent.fire-uk.org/about-us/fire-authority/governance/the-kent-fire-services-order/ | please see note above  | *we need to keep the text and the link to the Order which is currently a PDF – Lewis to convert.*  |
|  | https://www.kent.fire-uk.org/about-us/fire-authority/governance/standing-orders/ |  | *these are the rules for operation of the authoirty – again t his is a PDF which we will need to link to and Lewis will need to convert* |
|  | https://www.kent.fire-uk.org/about-us/fire-authority/governance/committee-terms-of-reference/ |  | *For this one, there is* ***a further page that needs to be added which Marie will send to me*** *which relates to the auditing and governance of the terms of reference – again suspect will be a PDF so lewis to convert and then somehow connected to a main page?* |
|  | https://www.kent.fire-uk.org/about-us/fire-authority/governance/members-code-of-conduct/ |  | *There is text on this page that we need to import into the new site.**Also it links to a series of documents relevant to it – not sure best way to present this info – maybe we can chat?* |
|  | https://www.kent.fire-uk.org/about-us/fire-authority/governance/scheme-of-delegation-of-powers-to-the-chief-executive/ |  | *very brief into text – again would maybe lend itself to the brief text being put into a box with a link to the document in the publication scheme?* |
|  | https://www.kent.fire-uk.org/about-us/fire-authority/governance/corporate-governance/ |  | *see p6 of the Second edition About us table , bottom line in which you’ll find a link to the new latest Code of Corporate Governance statement – I think that will need to go in here but I will see if we need to include all th eprevious years – again one for Lewis to convert.*  |
| fire authority members  | https://www.kent.fire-uk.org/about-us/fire-authority/fire-authority-members/ | there is a place for this on the IA  | *This page has been updated*  |
| members expenses and allowances  | https://www.kent.fire-uk.org/about-us/fire-authority/fire-authority-members/members-expenses-and-allowances/ | could this be in an accordion on the page above?  |  |
| authority and committee meetings | https://www.kent.fire-uk.org/about-us/fire-authority/meeting-information/ |  | *Please use the narrative text on this page.. However, we do not need to use the links at the end of the page as we are only going provide one year’s worth of documents. We just need to provide a pathway to the one year of documents and the Minutes (mentioned in an email earlier today 3 Nov).* ***After the narrative text please add the following text:*** Minutes of meetings, Agendas and Reports for the last 12 months can be accessed here/below *[dependent on how it’s going to be set out].* For Minutes, Agendas and Reports for earlier periods please contact the Clerk to the Authority by telephoning 01622 692121 |
| Future meeting dates | https://www.kent.fire-uk.org/about-us/fire-authority/meeting-information/future-meeting-dates/ | could these go under ‘Our committees’ – I think the **Audit and Governance Committee info could go here but I’m not sure about the Authority meetings – could we perhaps create a link to those on the Authority page?** | *somewhere we need to provide these dates.*  |
|  |  |  | *note: we do not need an archive page for agendas reports minutes – hooray!* |
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