

KENT AND MEDWAY FIRE AND RESCUE AUTHORITY

SENIOR OFFICER APPOINTMENT CONDITIONS AND CONDUCT COMMITTEE

MINUTES of a meeting of the Senior Officer Appointment Conditions and Conduct Committee held on Tuesday, 9 April 2024 at Kent Fire and Rescue Service Headquarters.

PRESENT: - Mr N Chard (Chair – virtue of Standing Order 2.6), Mr B Kemp, Mr A Brady and Mr C Simkins

APOLOGIES: Mr P Harman, Mr V Maple and Mr M Sole

OFFICERS: - The Chief Executive, Miss A Millington MBE, QFSM and the Clerk to the Authority, Mrs M Curry.

UNRESTRICTED ITEMS

1. Substitutes
(Item 1)

Mr Alister Brady was in attendance for Mr Vince Maple.

2. Declarations
(Item 2)

None

3. Minutes
(Item 3)

RESOLVED that, because of the infrequency of meetings, the Chair of the Committee be authorised to sign the agreed Minutes of the meeting.

4. Motion to Exclude Press and Public
(Item 5)

RESOLVED that, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A of the Act.

EXEMPT ITEMS

(Open Access to Minutes)

5. Appointment of Director, Response and Resilience
(Item 6)

- (1) Members of the Committee agreed on 27 February 2024 to the advertisement of the Director, Response and Resilience role following notice of the intention to retire from the current postholder.
- (2) At today's meeting, Members of the Committee considered candidates for the appointment of Director, Response and Resilience.

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- (3) The Interview Panel comprised of the Chair and Vice Chair of the Authority, plus the other Members of the Senior Officer Appointments, Conditions and Conduct Committee.
- (4) The Committee conducted an interview with the two shortlisted candidates. The candidates were required to give a presentation on a set topic and then questioned against the essential criteria detailed within the Person Specification for the post in order to demonstrate the key competencies required for the role.
- (5) Following the interviews, Members then evaluated the evidence against the key competencies and were provided feedback from the Stage One assessments.
- (6) On the basis of the evaluation and feedback, it was:
 - (a) RESOLVED that, the appointment of Director, Response and Resilience is offered to Mr Matthew Deadman.