

KENT AND MEDWAY FIRE AND RESCUE AUTHORITY

SENIOR OFFICER APPOINTMENT CONDITIONS AND CONDUCT COMMITTEE

MINUTES of a meeting of the Senior Officer Appointment Conditions and Conduct Committee held on Thursday 24th April 2025 at Kent Fire and Rescue Service Headquarters.

PRESENT: - Mr N Chard (Chair – virtue of Standing Order 2.6), Mr B Kemp, Mr M Sole and Mr V Maple, Mr M Hood

APOLOGIES: None

OFFICERS: - The Chief Executive, Miss A Millington

UNRESTRICTED ITEMS

1. **Substitutes**
(Item 1)
2. **Declarations**
(Item 2)

None
3. **Minutes**
(Item 3)

RESOLVED that, because of the infrequency of meetings, the Chair of the Committee be authorised to sign the agreed Minutes of the meeting.

4. **Motion to Exclude Press and Public**
(Item 4)

RESOLVED that, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A of the Act.

EXEMPT ITEMS

(Open Access to Minutes)

5. **Appointment of Director of Finance**
(Item 5)

- (1) At today's meeting, Members of the Committee considered candidates for the appointment of Director of Finance.
- (2) The Interview Panel comprised of the Chair and Vice Chair of the Authority, plus the other Members of the Senior Officer Appointments, Conditions and Conduct Committee.
- (3) The Committee conducted an interview with the two shortlisted candidates. The candidates were questioned against the essential criteria detailed within the

9 April 2024

Person Specification for the post in order to demonstrate the key competencies required for the role.

- (4) Following the interviews, Members then evaluated the evidence against the key competencies.
- (5) On the basis of the evaluation and feedback, it was:
 - (a) RESOLVED that, the appointment of Director of Finance is offered to Mr Barrie Fullbrook.