**MINUTES OF PENSION BOARD MEETING**

**Tuesday 4 March 2025**

**Present:**

Matthew Deadman (MD) KFRS (Employer Representative) Chair

Barrie Fullbrook (BF) Head of Finance, Treasury and Pensions

Leanne McMahon (LMc) KFRS (Employer Representative)

Lawrence Pater (LP) FOA (Employee Representative)

Tim Green (TG) FBU (Deputy Representative)

Jason Bardell (JB) FF Pension Scheme Member

Sarah-Jayne Hills (SJH) Senior Accountant

Amy Killick (AK) Payroll & Pensions Manager

Marie Curry Customer Experience & Support Manager

Amy Checksfield (AC) Executive Assistant to CMB

**Also in Attendance:**

**Apologies:**

Steve Burwell (SB) FOA (Deputy Employee Representative)

Dylan McEvoy (DM) FRSA (Employee Representative)

Danny Barrett (DB) FBU (Employee Representative)

Neil Griffiths (NG) KFRS (Employer Representative) Vice Chair

Jordan McEvoy (JM) FRSA (Deputy Employee Representative)

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| **NEXT MEETING** | Date: 3 June 2025 |
|  | Venue: MS Teams |
|  | Time: 15:00-16:30 |

1. **Appointments to the Board for 2025**

* TE first board meeting.
* MC confirmed an even number of representatives for employees, FBU, FOA, FRSA and KRFS on the board.
* MD would like to have names and roles of each member. Also, for the agenda to include an attendance table.
* MD has advised it would be helpful to have who is presenting each item on the agenda.

Actions:

* MD to pull together an email of names and roles of each member.
* AC to include an attendance table on every agenda going forward. Also, to include who is presenting which item.

1. **Declarations on Items on the Agenda**

* No declarations.

1. **Changes to the Board membership since last meeting**

* TE first board meeting.

1. **Minutes and actions of the last meeting held on 2 December 2024**

* 2 actions from item 3 can be closed as completed.
* Reasons for ABS Delay:
  + 2 Pension Sharing Orders
  + 10 Interbrigade
  + 1 Ill Health
  + 62 Matthews Cases

1. **Actions arising from FPS bulletins (Standing Item)**

* AK: LGA released new training dates – board members attending.
* AK: Divorce Guidance – In December 2024 GAD issued a draft guidance to the home office and are currently engaging with NPCC, LGS and police and fire scheme administrators on that draft. GAD expects to expect to issue final guidance for divorce cases that commenced on or before that date during March. Currently looking on how this impacts members.
* AK: Matthews Election Data – Matthew’s election data – GAD asks that FRAs provide their Matthews election data by Friday 2nd May. The election data should include elections received from firefighters up to and including 31/03/2025. Data should be uploaded to the same online folder as the data extracts.
* AK: Remedial Service Statements Statutory Deadlines - The deadline for this is 31st March 2025 and there are still some issues outstanding including policy decisions and guidance. We can exercise a right for extension if necessary with the pension regulator, but we are waiting on further guidance. LPPA have no update on numbers. LPPA have had a system upgrade which has now been implemented and in the testing phase. We are still hoping for the majority of numbers on 31 March. We will not know how many people are affected until the testing is complete. If there are delays, in terms of writing to members, there is a meeting with LPPA on 7 March, which we can then send out comms to members on the latest position.

Actions:

* SJH to advise the board of the position following the 7 March meeting with LPPA.

1. **LPP Monthly Report (Standing Item)**

* Rag rating 9.2 – Above SLA 95%
* Reports of small delays with McCloud payments
* Help desk performance – 41 second average call wait time. 47 received for KFRS.
* 1 complaint to LPP for payroll which has been rectified.
* No breaches to report.

1. **Update on Cases (Standing Item)**

* **McCloud vs Sargent Case**
  + Processed 78 (1992) Pension Contribution Adjustments and 93 (2006) Contribution Adjustments. 1992 are paused until the next round of ABS’, we continue to process 2006 as per regulation.
* **Matthews/O’Brien Case**
  + 592 expressions of interests
  + 4 Cases with GAD
  + 9 individuals were no in scope
  + 12 cases sent to their current FRA
  + 567 Statements have been sent
  + 397 responses
  + 387 have elected to join
  + 13 have elected to not join
  + Pay and Pensions team have sent the details of all individuals who have elected to join over to LPPA to create profiles on their system.
* **IDRP Cases Update**
  + No IDRP cases reported.

1. **Pension Dashboard**
   * Last update, LPP were engaging with voluntary contribution providers.
   * The next roundtable will provide information on the next dashboard.
   * Data is to go live in October 2025, then go live in 2026 on the dashboard.
2. **AOB:**

* SJH: Pension Calculator should be live in Spring time. LPP are currently working on this. This is also on the agenda for the LPP meeting on 7 March.
* MD: All board members to ensure they have done pension training. We are required to do this. Please try and complete 1 per week until programme complete.
* BF: LGA can provide a free training session. This could be looked at prior to Pension Board.
* JB: Could we have a sentence/header under each item on the minutes as an induction for each item for those who may not be aware of the details.

Actions:

* BF to look into LGA providing a free training session.
* AC to have a header under each item on the minutes going forward.
* Members to complete training.